

## Direct Deposit Authorization Form

Use this form to authorize direct deposit from your flexible spending account (FSA) or health reimbursement account (HRA). Direct deposits will post to the account you designate within two business days of your plan's payment processing.

Mail: McGriff Flexible Benefit Services  
Flexible Reimbursement  
PO Box 6400  
Greenville, SC 29606-5035

Fax: 1-252-293-9048 or 1-252-293-9049

Email: [flexclaims@mcgriffinsurance.com](mailto:flexclaims@mcgriffinsurance.com)

### Please print the following Account Holder Information

Your Employer's Name \_\_\_\_\_  
Account Holder Name \_\_\_\_\_  
Social Security Number \_\_\_\_\_  
Daytime Phone Number \_\_\_\_\_  
Email Address \_\_\_\_\_

### Bank Account Information

Bank Name \_\_\_\_\_  
Bank Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_  
ZIP \_\_\_\_\_  
Routing Number \_\_\_\_\_  
Account Number \_\_\_\_\_

Type of Account     CHECKING    or     SAVINGS    (Please check one)

### Authorization

I hereby authorize McGriff Flexible Benefit Services to initiate credit entries to the account indicated. I further authorize McGriff Flexible Benefit Services to initiate, if necessary, debit entries and adjustments to correct any credits entered in error. This authorization replaces any earlier or previous requests and will remain in force until McGriff Flexible Benefit Services receives written notification from the account holder of its termination.

Account Holder's Signature \_\_\_\_\_ Date \_\_\_\_\_

**This form must be signed and include a copy of a voided check**